



City of Bethlehem Memorandum

TO: Robert J. Donchez, President of Council
FROM: Mark W. Sivak, Budget Analyst *MWS*
DATE: November 12, 2009
SUBJECT: Audit Proposal

Attached is the auditing fee proposal from Maher Duessel, Certified Public Accounts, located in Harrisburg for the years ending December 31, 2009, 2010, and 2011. The fees have been broken down by fund and component unit.

The Administration is satisfied with Maher Duessel's fee structure and services received so far and therefore recommends acceptance of their three-year proposal.

If you should have any further questions or need additional information, please let me know.

cc: Mayor Callahan
Council Members
D. Reichard
L. Lazarchak